

2019 Transformational Teaching & Learning Conference Proposal Review Rubric

A committee of faculty will collaborate with the Office of the Dean of Faculties, the Center for Teaching Excellence, and Instructional Technology Services to select proposals to feature in the conference program of events. All proposals will be peer reviewed by at least two conference committee members. All proposals will be rated for four criteria, while the longer formats will be rated for an additional three for a total of seven criteria on a scale of **1 (Poor)** to **4 (Very Good)**.

Presentation Format

SHORTER FORMATS (Rated for the first four criteria below)

- Digital Poster Quick Fire – 5 minutes with 1 minute discussion
- Presentation – 20 minutes describing an approach with 5 minutes Q&A

LONGER FORMATS (Rated for all seven criteria below)

- Talk-to-Me Table – 50 minutes discussing a topic for which you have expertise
- Demonstration or Mini-Workshop – 50 minutes exhibiting an approach with 5 minutes Q&A

Evaluation Criteria	Poor (1 Point) Does not adequately address criteria	Fair (2 Points) Addresses criteria with substantial weakness	Good (3 Points) Adequately addresses criteria	Very Good (4 Points) Strongly addresses criteria	Not Applicable
1. Title and description, which will be included in the conference program, are well written and clearly describe the intended audience and takeaways of the session					
2. Clearly addresses the conference mission and theme (Active and Inclusive Engagement) and/or supports the TTLC definition of transformational teaching and learning					
3. Approaches are appropriate for multiple contexts and/or disciplines					
4. Illustrates best practices, innovative techniques, new and/or effective methods for promoting transformational learning					
5. States the method of engaging conference participants in an intriguing, enlightening, and inspiring activity that is appropriate for the session type and use of time					
6. Incorporates principles of inclusiveness and/or universal design for learning					
7. Includes student comments, reflections, and feedback that demonstrate support of teaching techniques or methods					